

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
CITY COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
Monday, January 28, 2019

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Paul Fisch, David Fitzpatrick, Brad Rykhus, and Randi Vick. City staff present: Casey Klug, public works and zoning director; Adam Swann, clerk/administrator. Visitor(s) present: Bill Chang, P.E., MSA Professional Associates, Inc.; Tom Dye, P.E., MSA Professional Associates, Inc.; Mike Gerbitz, P.E., Donohue & Associates, Inc.; and Tim Korby, Donohue & Associates, Inc..

CONSENT AGENDA: Member Fisch moved to approve the consent agenda. Member Vick seconded the motion. The motion passed 4-1, with Mayor Schroeder voting against the motion. The consent agenda comprised the following items:

- a. Approval of minutes from January 14, 2019 regular City Council meeting
- b. Approval of Change Order No. 3 for 2018 N. Kingston St. Reconstruction Project
- c. Approval of Pay Application No. 5 from A-1 Excavating, Inc. for work on 2018 N. Kingston St. Reconstruction Project
- d. Approval to hire Sarah Barnes as EMT for Caledonia Ambulance Department

PUBLIC COMMENT: None.

PRESENTATIONS:

- a. Bill Chang, P.E. and Tom Dye, P.E., MSA Professional Services, Inc. [ @ 6:00 p.m.]
  - i. Proposal for wastewater treatment facility plan: Chang and Dye provided Council with an overview of MSA Professional Services, Inc.’s proposal to provide professional services for a wastewater treatment facility plan.
- b. Mike Gerbitz, P.E. and Tim Korby, P.E., Donohue & Associates, Inc. [ @ 6:45 p.m.]
  - i. Proposal for wastewater treatment facility plan: Gerbitz and Korby provided Council with an overview of Donohue & Associates, Inc.’s proposal to provide professional services for a wastewater treatment facility plan.

CLERK/ADMINISTRATOR:

- a. Updates
  - i. 2019 Pay Equity Report: Swann reported that the City’s 2019 Pay Equity Report was approved by the State of Minnesota on January 23, 2019.
  - ii. Downtown Redevelopment Program: Swann reported that he, Casey Klug, and James Marek had visited the building at 225 S. Kingston St., owned by Norman Snodgrass, which had received a forgivable loan through the Caledonia EDA’s Downtown Redevelopment Program. Swann reported that the project was about 95% complete.
  - iii. Small Cities Development Program: Swann reported that Allison Wagner, of Community Economic Development Associates (CEDA), and Cindy Vitse, of Semcac, were accepting applications for funding through the Small Cities Development Program Grant the City received in 2018. Wagner and

Vitse were contacting property owners and scheduling meetings with property owners who expressed interest when the City distributed interest surveys in August 2017.

iv. Elvis Tribute Night: Swann reported that the Elvis Tribute Night sponsored by City committee StreetScapes and local organization Community Spirit was a big success and raised \$4,872 for StreetScapes. Swann thanked Polly Heberlein and all of the StreetScapes and Community Spirit volunteers who made the event possible.

NEW BUSINESS:

a. Consideration of proposed employment agreement for 2019 between Police Chief Kurt Zehnder and City of Caledonia: Members reviewed and discussed the proposed employment agreement between Police Chief Kurt Zehnder and the City of Caledonia for 2019. Member Fisch moved to approve the employment agreement. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed.

b. Consideration of video streaming City Council meetings: Members reviewed and discussed a proposal from Swann and Assistant to the Clerk/Administrator James Marek to purchase a camcorder and cables for \$687.04 so that the City could provide live video streaming of City Council meetings. Members questioned the need to provide live streaming and noted that it was not included in the budget for 2019. No further action was taken by the Council.

c. Overtime report: Members reviewed the overtime report for the pay period December 31, 2018 – January 13, 2019. No further action was taken by the Council.

d. Closed meeting under M.S. § 13D.05, subd. 3(c) to develop/consider offer for purchase of real property in the City of Caledonia (parcel ID 211047000): Member Fisch moved to close the regular City Council meeting at 7:52 p.m. pursuant to M.S. § 13D.05, subd. 3(c) to develop/consider an offer for the purchase of real property in the City of Caledonia (parcel ID 211047000). Member Vick seconded the motion. All members present voted in favor of the motion, and the meeting was closed at 7:52 p.m. At 8:22 p.m. the regular City Council meeting was reopened, and Mayor Schroeder reported that the only matters discussed during the closed session pertained to the development/consideration of an offer for the purchase of real property in the City of Caledonia. Mayor Schroeder further reported that no offer had been decided or approved.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for Monday, February 11, 2019 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Rykhus. All members present voted in favor, and the motion was declared carried to adjourn at 8:38 p.m.

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DeWayne “Tank” Schroeder  
Mayor

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Adam G. Swann  
Clerk/Administrator